

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held at The Community Hall on Thursday 22nd January 2026 at 7.30pm.

Present: Cllrs S Collins (Chair), G Iaccarino (Vice-chair), R Mouncer,
D Mouncer and P Russell.
Parish Clerk/RFO: D Wickham.
County Councillor: V Thomson, District Councillor: J Webber.
One member of the public.

Minute Ref No:

1. **To consider approving any apologies for absence.** 26/001
Apologies were received from Cllrs Staton and Strange. The Council **AGREED** to approve these apologies.
2. **To receive any declarations of interest, and requests for dispensation, on any items to be discussed.** 26/002
Cllrs Collins and Russell declared an interest in item 5.1 (expenses).
3. **To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.** 26/003
A report from County Cllr Thomson had been circulated prior to the meeting. There was a discussion in relation to the timescale involved in the devolution of councils in Norfolk. The Norfolk County Council budget for the coming year would be put before the full County Council for approval in February 2026. Cllr Collins advised Cllr Thomson that not all of the grit bins in the village had been refilled. Cllr Thomson asked Cllr Collins to send him the details in an email to enable him to escalate the matter. **ACTION: SC**
A report from District Cllr Webber had been circulated prior to the meeting. The Greater Norwich Local Plan 2024 called for the construction of 1,200 new homes across the region. The inspector was ensuring more homes than agreed were not being built.
4. **To approve and sign the minutes of the Parish Council meeting held on 27th November 2025.** 26/004
Having been circulated to the Council prior to the meeting, it was **AGREED** unanimously that the minutes were approved as a correct record.
5. **Finance:** 26/005
 - 5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was **AGREED** unanimously.
 - 5.2 A report from Cllr Strange, Internal Control Officer, in respect of quarter 3 2025/26 had been circulated to the Council prior to the meeting.
 - 5.3 The Council **AGREED** the 2026/27 budget proposed by the working group. This resulted in a precept demand of £92,594.00.

Signed:



Date: 5.3.26

Page 1

5.4 Cllr D Mouncer reported that The Poringland and District Men's Shed had done a great job renovating the memory bench and would re-install it in the near future. Following a brief discussion the Council **AGREED** to make a donation of £200.00 to the group in recognition of their hard work.

5.5 The Council **AGREED** the decision to enter into a two-year electricity supply contract with EDF Energy which commenced on 17th December 2025.

6. **To receive an update from the Community Hall Working Group.** 26/006
The next Community Hall Working Group (CHWG) meeting would be held on 4th February 2026. The group would need to discuss how to spend the remaining monies set aside for Community Hall items in the 2025/26 budget. The final items required for Building Control sign-off would also need to be resolved as a matter of urgency. **ACTION: CHWG**
7. **Planning Applications:** 26/007
7.1 Cllr Russell would undertake a planning applications handover with Cllr Nobbs following her resignation from the Council. The election of a new chairperson of the Planning Committee was adjourned until the next meeting to ascertain whether Cllr Staton would be interested in the role. **ACTION: PR**

7.2 It was noted that the majority of planning applications presently related to energy infrastructure projects (pylons, wind and solar). Cllr Collins noted that many local residents did not seem interested in the proposals. The Council's approach to these applications would be discussed at a Planning Committee meeting in the near future. **ACTION: SC**
8. **To adopt the 2026 Asset Register** 26/008
The Council unanimously **AGREED** to adopt the document.
9. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 26/009
Cllr Russell reported that this was a quiet time of year for the meadow and playing field.
10. **To confirm the date of the next Parish Council meeting.** 26/010
The Council **AGREED** the next meeting date as Thursday 5th March 2026.

The meeting ended at 9.20pm

Signed:



Date: 5.3.26

Page 2

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 22nd January 2026

Date	Payee	Description	Net	VAT	Gross
17/12/25	Eon (DD)	Electricity	£128.45	£25.69	£154.14
18/12/25	Flawless Cleaning	Contract Cleaning Dec	£370.60	£74.12	£444.72
18/12/25	Flawless Cleaning	Cleaning Supplies	£95.22	£19.04	£114.26
18/12/25	Pozitive Water	Water Rates	£206.00	£21.45	£227.45
18/12/25	Ribbonsdale Nurseries	Grounds Maintenance	£300.00	£60.00	£360.00
18/12/25	Chapel Doors	Entrance Door Service	£134.00	£26.80	£160.80
18/12/25	Sotham Engineering	ASHP Repairs	£867.03	£173.41	£1,040.44
18/12/25	S Collins	Expenses	£288.73	£57.75	£346.48
18/12/25	SHX Fuel Allotment Trust	Carol Close Lease	£300.00		£300.00
20/01/26	Eon (DD)	Electricity	£255.23	£51.05	£306.28
20/01/26	EDF (DD)	Electricity	£204.56	£40.91	£245.47
23/01/26	D Wickham	Nov & Dec Expenses	£93.65	£2.54	£96.19
23/01/26	P Russell	Expenses	£85.73	£17.15	£102.88
23/01/26	Pozitive Water	Water Rates	£173.58	£17.96	£191.54
23/01/26	Flawless Cleaning	Contract Cleaning Jan	£370.60	£74.12	£444.72
23/01/26	Flawless Cleaning	Cleaning Supplies	£34.98	£6.99	£41.97
23/01/26	NPTS	Training	£36.00	£7.20	£43.20
23/01/26	CAN	Annual Subscription	£50.00		£50.00
23/01/26	Ribbonsdale Nurseries	Grounds Maintenance	£1,000.00	£200.00	£1,200.00
28/01/26	Men's Shed	Donation	£200.00		£200.00
28/01/26	S Himpleman	January Cleaning	£149.50		£149.50
28/01/26	A Wenn	January Caretaker	£169.24		£169.24
28/01/26	D Wickham	January Clerk	£919.27		£919.27
28/01/26	Nest (DD)	January Pension	£92.82		£92.82
17/02/26	HMRC	January PAYE & NI	£394.87		£394.87
28/02/26	S Himpleman	February Cleaning	£149.50		£149.50
28/02/26	A Wenn	February Caretaker	£169.24		£169.24
28/02/26	D Wickham	February Clerk	£919.27		£919.27
28/02/26	Nest (DD)	February Pension	£92.82		£92.82
17/03/26	HMRC	February PAYE & NI	£394.87		£394.87

Total £8,645.76 £876.18 £9,521.94

Signed:



Date: 5.3.26