

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held at The Community Hall on Thursday 25th June 2026 at 7.30pm.

Present: Cllrs S Collins (Chair), G Iaccarino* (Vice-chair), D Cooper,
R Mouncer and D Mouncer.
Parish Clerk/RFO: D Wickham.
County Councillor and District Councillor: J Webber.
3 members of the public.

Minute Ref No:

1. **To consider approving any apologies for absence.** 26/052
Apologies were received from Cllrs Russell and Strange. These were duly approved by the Council.
2. **To receive any declarations of interest, and requests for dispensation, on any items to be discussed.** 26/053
Cllr Collins declared an interest in items 5.1 (expenses) and 13.1 (employment matters).
3. **To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.** 26/054
Reports from County/District Cllr Webber had been circulated to the Council prior to the meeting. EDF had held meetings with Swainsthorpe Parish Council in respect of their solar farm proposals. Further details would be forthcoming in the coming months, and a public consultation exercise would take place before a planning application is submitted to South Norfolk Council.
4. **To approve and sign the minutes of the Annual Parish Council meeting held on 21st May 2026.** 26/055
Having been circulated to the Council prior to the meeting, it was **AGREED** unanimously that the minutes were approved as a correct record.
5. **Finance:** 26/056
5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was **AGREED** unanimously.
6. **To receive an update from the Community Hall Working Group.** 26/057
Cllr Collins reported that the next meeting would be held on 8th July. Quotes for window blinds and internal painting at the hall were being obtained for Council consideration.
7. **Planning Applications:** 26/058
2025/2575 - Stoke House, 140 Norwich Road: Ground mounted solar panels.
The Council had no objection to this application.
2026/0515 & 2026/0516 - 12 Norwich Road: Conversion of existing internal garage to a kitchen, replace existing garage door with an aluminium patio door and adding new oak framed window.
A response to this application would be submitted by the 30th June deadline.

Signed:

Date:

2026/0918 - Annexe At The Stables, The Common, Dunston: Certificate of Lawful Development for the existing use of The Annex as a separate dwelling house (C3).

The Council had no objection to this application.

2026/1219 - 37 Broomefield Road, Change of use of land from agricultural use to residential curtilage.

A response to this application would be submitted by the 7th July deadline.

8. **To discuss the Community Emergency Plan.** 26/059
Following a discussion of the benefits of an emergency plan, and the previous lack of interest in such a document shown by the community, the Council **AGREED** not to reissue the Community Action Plan at this time. Cllr Collins noted that the community had always rallied to assist in any emergency situation.
9. **To receive any updates in relation to the Community Speed Watch Scheme.** 26/060
There was nothing new to report.
10. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 26/061
Meadow Makers had been managing bramble and creeping thistle on the meadow and bracken on the bank by the steps. Fifteen new plant species had been spotted this year including Bee and Pyramidal Orchids. Open for Nature had held an introductory event attended by around twenty local residents. (*Cllr Iaccarino arrived at this point.)
11. **To co-opt two Parish Councillors.** 26/062
Whilst there had been no applications for either of the current vacancies, there was one local resident who had expressed an interest and discussions were ongoing.
12. **To note the date of the next Parish Council meeting.** 26/063
The Council **AGREED** the next meeting date as Thursday 23rd July 2026.
13. **Under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, to request the press and public leave the meeting for a confidential item:** 26/064
13.1 Employment matters. (Confidential.)

The meeting ended at 8.50pm

Signed:

Date:

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 25th June 2026

Date	Payee	Description	Net	VAT	Gross
03/06/26	R Crosswell	Hall Hire Refund	£66.67	£13.33	£80.00
25/06/26	EDF (DD)	Electricity	£128.21	£6.41	£134.62
26/06/26	D Wickham	May Expenses	£32.33	£1.27	£33.60
26/06/26	S Collins	Expenses	£40.58	£5.42	£46.00
26/06/26	P Russell	Expenses	£42.00	£8.40	£50.40
26/06/26	A Wenn	Expenses	£63.67	£12.73	£76.40
26/06/26	Flawless Cleaning	Contract Cleaning	£387.60	£77.52	£465.12
26/06/26	Ribbonsdale Nurseries	Grounds Maintenance	£779.28		£779.28
26/06/26	Pozitive Water	Water Rates	£97.33	£9.83	£107.16
28/06/26	S Himpleman	June Cleaning	£149.50		£149.50
28/06/26	A Wenn	June Caretaker	£176.31		£176.31
28/06/26	D Wickham	June Clerk	£919.27		£919.27
28/06/26	Nest (DD)	June Pension	£92.82		£92.82
17/07/26	HMRC	June PAYE & NI	£396.47		£396.47
Total			£3,372.04	£134.91	£3,506.95

Signed:

Date: