

# STOKE HOLY CROSS PARISH COUNCIL

The Annual Parish Council Meeting will be held at The Pavilion  
on **Thursday 18<sup>th</sup> May 2023 at 7.30pm.**

All Councillors are summonsed to attend.

The press and public are welcome and are able to address the Council during the public participation section. However, the law does not permit members of the press and public to take part in debates.

## AGENDA

1. To elect a Chairperson for the coming year.
2. To elect a Vice-Chairperson for the coming year.
3. To consider approving any apologies for absence.
4. To receive any declarations of interest, and dispensation requests, on items to be discussed.
5. To suspend the meeting for comments from members of the public and to receive reports from District and County Councillors.
6. To approve and sign the minutes of the Parish Council meeting held on 30<sup>th</sup> March 2023.
7. Finance:
  - 7.1 To approve the bank reconciliation and Payment of Accounts List.
  - 7.2 To receive a report from the Internal Control Officer for the fourth quarter.
  - 7.3 To appoint an Internal Control Officer for the coming year.
  - 7.4 *To consider the Internal Auditor's report for the year ending 31<sup>st</sup> March 2023.*
  - 7.5 *To agree the accounts for the year ending 31<sup>st</sup> March 2023.*
  - 7.6 *To consider the assertions on, and complete, the Annual Governance Statement 2022/23 and authorise the Clerk and Chairperson to sign the form.*
  - 7.7 *To consider and approve the Accounting Statement 2022/23 and authorise the Chairperson to sign the form.*
8. To confirm eligibility and consider adopting the General Power of Competence.
9. To consider Planning Applications listed below and any received after this agenda is posted.  
2023/0617 - Land North Of Hickling Lane Swainsthorpe: Construction and operation of a battery storage facility, underground cabling, fencing, drainage infrastructure, landscape planting and site access road on land to the north of Hickling Lane and up towards the Norwich National Grid Substation.  
2023/0740 - Whitecroft 24 Chandler Road: Single storey side extension, balcony to rear and internal alterations.  
2023/0849 - 54 Norwich Road: Construction of new porch.  
2023/1061 - 7 Broomefield Road: Demolition of existing porch and erection of new porch.  
2023/1137 - 6 Waveney Close: Single storey rear and side extension including conversion of existing garage.
10. To receive the outcomes of any recent planning decisions made by SNC.  
2023/0526 - 36 Norwich Road: Single storey rear extension and extension to front porch.  
Approval with Conditions (Delegated).  
2023/0435 - Dalriada Mill Road: Conversion of garage into annexe accommodation.  
Approval with Conditions (Delegated).  
2023/0740 - Whitecroft 24 Chandler Road: Single storey side extension and internal alterations. Approval with Conditions (Delegated).

11. To receive an update from the New Pavilion Working Group.
12. To approve the application to South Norfolk Council for Co-Investment Grant funding in the sum of £465,543 in relation to the New Pavilion, and ratify the Chairperson's signature of the application form.
13. To consider the need for a Pavilion Management Working Group.
14. To receive an update from the Wildflower Meadow Working Group and Playing Field Committee.
15. To co-opt Councillors to fill the two vacancies arising from the election process.
16. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant.
17. To elect Parish Council Committee members for the following:
  - 17.1 Playing Field Committee (4)
  - 17.2 Planning Committee (4)
  - 17.3 Data Protection Committee (3)
18. To elect representatives for the following:
  - 18.1 Six Strategic Group Meetings (2)
  - 18.2 Allotment Association (1)
  - 18.3 Pre- School (1)
  - 18.4 New Pavilion Working Group (3).
  - 18.5 Facebook Page (2)
  - 18.6 SAM2 Machine (2)
  - 18.7 Weekly and Monthly Play Area Inspections (2)
19. To identify any training opportunities.
20. To confirm the date of the next Parish Council Meeting as 22<sup>nd</sup> June 2023 at 7.30pm.