

# STOKE HOLY CROSS PARISH COUNCIL

## Minutes of the Parish Council meeting held at St George's Hall on Thursday 19<sup>th</sup> September 2024 at 7.30pm.

Present: Cllrs S Collins (Chair), G Iaccarino (Vice-chair), C Dean,  
G Jinkerson, K Nobbs, R Mouncer and D Mouncer.  
Parish Clerk/RFO: D Wickham.  
County Councillor: V Thomson, District Councillor: J Webber.  
C Bussey and G Davies (New Pavilion Working Group), A Wenn (Caretaker)  
and 3 members of the public.

Minute  
Ref  
No:

1. **To consider approving any apologies for absence.** 24/079  
There were none.
2. **To receive any declarations of interest, and requests for dispensation, on any items to be discussed.** 24/080  
Cllrs Collins and Jinkerson declared an interest in item 5.1 (expenses claims).
3. **To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.** 24/081  
A report from County Cllr Thomson had been circulated prior to the meeting. The devolution agreement agreed by Norfolk County Council (NCC) had been terminated by the new government. Any issues with the service provided by First Bus should be reported to Cllr Thomson on the same day to enable him to log the issue. Cllr Jinkerson volunteered to forward any complaints in this regard. Cllr Dean suggested affixing QR codes to the bus stops to enable complaints to be reported more speedily. This suggestion was supported by the Council, so Cllr Dean would arrange this.  
A report from District Cllr Webber had been circulated prior to the meeting. Grants for electric vehicle charging points were available. Cllr Iaccarino was already progressing an application in respect of the new hall.  
Members of the public raised the issues of fly tipping on the playing field and unauthorised buildings being erected on the allotments. Cllr Collins reported that the fly tipping issue had been addressed with those responsible and would be removed. Cllr Jinkerson reported that the Allotment Committee was aware of the buildings on the allotment and was looking into the matter.
4. **To approve and sign the minutes of the Parish Council meeting held on 18<sup>th</sup> July 2024.** 24/082  
Having been circulated to the Council prior to the meeting, it was **AGREED** unanimously that the minutes were approved as a correct record.
5. **Finance:** 24/083  
5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was **AGREED** unanimously. Cllr Iaccarino confirmed that he now had access to the Barclays online facilities.

Signed:



Date:

24/10/24

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5.2 Cllr Iaccarino suggested the allotment-holders should be charged the mean average of their past three years' water bills for the 2023-24 year, since an accurate record of their usage was unavailable due to the building works. This suggestion was **AGREED** unanimously by the Council.

6. **To receive an update from the New Pavilion Working Group.** 24/084  
A report by G Davies had been circulated to the Council prior to the meeting. Most of the exterior of the new hall, the floors and some of the internal plastering was now complete. The steps to the glass doors overlooking the playing field had been redesigned for disabled accessibility following the relocation of the hall.  
An overspend of approximately £40,000 was highlighted by G Davies. Funding for this, and any equipment necessary to open the new hall, would need to be identified. This would be discussed at a working group meeting in the next week.
7. **Planning Applications:** 24/085  
**2024/0886** | First floor extension with two storey rear extension | 8 Poringland Road. No comments.  
**2024/1336** | Extension of the existing Norwich Main 400 kV Substation to the west and includes associated temporary access roads | Norwich Main Substation Mangreen Hall Lane. No comments.  
**2024/2242** | Change of use of amenity land to gypsy/traveller site consisting of 1 x static caravan, 1 x touring caravan and ancillary work (part retrospective) | Land East Of Sherbrooke Chandler Road.  
Cllr Nobbs noted that there was not widespread objection to this application in the village. The Parish Council had objected to the application solely on environmental grounds.
8. **To receive an update from the 29<sup>th</sup> July 2024 SSG Meeting.** 24/086  
Cllr D Mouncer reported that the ongoing issues with First Bus had been raised at the meeting. Attempts had been made to contact a representative of the company, but no response had been received. The next meeting would be held in October 2024.
9. **To adopt the 2024 Biodiversity Policy.** 24/087  
The Council unanimously **AGREED** to adopt this policy.
10. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 24/088  
A report from the Wildflower Meadow Working Group had been circulated to the Council prior to the meeting.  
10.1 Following a discussion of the need to replace or service the Council's power tools, it was **AGREED** that the caretaker was unlikely to need to use the tools, as the Council's grounds maintenance contractor would undertake any tasks requiring such tools. If the need did arise, the caretaker was happy to use his own tools.  
Cllr Iaccarino offered to print any documents requested by the Wildflower Meadow Working Group to avoid the need to purchase a new printer.
11. **To co-opt two Councillors to the Parish Council.** 24/089  
Following a vote by the Council, Peter Russell and Pete Strange were co-opted to the Parish Council.

Signed:



Date:

24/10/24

12. To confirm the date of the next Parish Council meeting as Thursday 24<sup>th</sup> 24/090  
October 2024 at St George's Hall.  
The Council **AGREED** this as the next meeting date.

The meeting ended at 9.35pm

Signed:



Date:

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Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 19th September 2024

Date	Payee	Description	Net	VAT	Gross
22/08/24	Draper & Nichols	Construction Costs*	£97,617.54	£19,523.51	£117,141.05
23/08/24	Anglo Scottish Equip	Container Hire*	£70.86	£14.17	£85.03
28/08/24	A Wenn	July & August Caretaker*	£239.20		£239.20
17/09/24	HMRC	August PAYE & NI*	£59.80		£59.80
20/09/24	Signs Express	Hall Signage	£1,399.00	£279.80	£1,678.80
20/09/24	D Jones	Meadow Expenses	£29.26		£29.26
20/09/24	Anglo Scottish Equip	Container Hire	£70.86	£14.17	£85.03
20/09/24	PKF Littlejohn	External Audit	£420.00	£84.00	£504.00
20/09/24	South Norfolk Council	Dog Bin Annual Fee 24-25	£1,215.00	£243.00	£1,458.00
20/09/24	Chaplin Farrant	Employers Agent Fee	£1,749.14	£349.83	£2,098.97
20/09/24	Ribbonsdale Nurseries	Grounds Maintenance	£1,000.00	£200.00	£1,200.00
20/09/24	Wave	Water Bill	£204.13	£40.83	£244.96
20/09/24	G Jinkerson	Meadow Expenses	£30.00		£30.00
20/09/24	Ribbonsdale Nurseries	Grounds Maintenance	£685.00	£137.00	£822.00
26/09/24	Draper & Nichols	Construction Costs*	£66,378.08	£13,275.62	£79,653.70
28/09/24	S Himpleman	September Cleaning	£99.67		£99.67
28/09/24	A Wenn	September Caretaker	£159.53		£159.53
28/09/24	D Wickham	September Salary	£846.58		£846.58
28/09/24	Nest	September Pension	£84.76		£84.76
17/10/24	HMRC	September PAYE & NI	£294.33		£294.33

\*already paid

Total £172,652.74 £34,161.93 £206,814.67

Signed:



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