

Minutes of Stoke Holy Cross Playing Field Committee meeting held at the Pavilion on 2nd September 2021 at 7.30 pm

Present: G Jinkerson (Chair), S Hull, L Cozens,
A Rose ~ Parish Clerk

1. Apologies for absence;

Apologies were received from Cllrs Collins, Thomas and the Football Club.

2. Minutes of the Meeting held on 1st July 2021

These had previously been circulated and were unanimously approved as a true record of the meeting.

3. Matters arising

No matters arising.

4. To receive a report from Stoke United Football Club

No report received. The clerk was tasked with contacting CGM to ask if they will reduce the total contract value due to no cutting to the playing field.

5. Hedges and verge management:

It was discussed in detail the proposed management of the hedges and verges. The following actions were agreed;

- The hedge between the Pavilion car park and the playing field to be cut back quite considerably. The clerk was tasked with contacting CGM.
- Working party agreed for 18th September to manage the wildflower areas. L Cozens will create a flyer to circulate within the village.
- Following recommendations from Gemma Walker at Norfolk Wildlife Trust it was agreed to re-map and re-design the wildflower areas, hedges and verges. L Cozens had offered to do this.
- Clerk to contact highways to request permission for the council to use the verge on Long Lane opposite Five Acres as a wildflower area.

6. Management plan on the wildflower meadow:

After discussion it was agreed that the proposed wildflower meadow on the amenity land could not be managed by the wildflower working party and that this required specialist help in order to make it successful. Cllr Jinkerson will be working closely with M Davies in regards to the management plan.

Cllr Jinkerson reported that there are funding organisations like The Rivers Trust and BIFFA who currently has funding for developing a wildflower meadow, and will explore these options further.

Cllr Jinkerson reported that a meeting had taken place with Ingram homes in reference to levelling out the land. Following the completion of these works a recommendation will be put forward at the next parish council meeting to transfer ownership of the land.

It was agreed by all to form a timeline between now and march, to look into community awards and prepare costings for next year's budget.

7. Outstanding remedial works

The clerk reported that the litter bins and dog fouling signage had still not been carried out. She explained that the builder is extremely busy and will do his best to get it completed at his earliest opportunity.

8. Tree risk management

Upon viewing the quotations to remove the two leylandii trees, the clerk expressed her concerns in regards to removing these trees without a professional full tree risk assessment in place. The clerk explained that the council has a responsibility to ensure the trees are

Signed

Date

managed correctly and would recommend the council to appoint a tree care consultant to carry out this work.

This was unanimously agreed by all, the clerk was tasked with providing the council with a report along with three quotations for councillor's consideration at the next parish council meeting.

9. Carol Close play area

Nothing to report

10. Long Lane play area

Cllr Jinkerson reported the following that require attention;

- Skate Park rivets missing
- 4 bay seat swing in the over 12's area is in poor condition

The annual Play Inspection will be carried out on Wednesday 22nd September by David Bracey.

11. Date of the next meeting

2nd December 2021

There being no other business the Chairman closed the meeting at 21:04pm and thanked everyone for attending.

Following Actions below;

1) Clerk	Contact CGM
2) LC	Create a flyer to advertise the working party.
3) LC	Re-map and re-design wildflower areas.
4) Clerk	Contact highways for permission of wildflower areas to the verges.
5) GJ	Form a wildflower timeline between now and March.
6) Clerk	Obtain 3 quotations from Tree Consultants.