

**Stoke Holy Cross Parish Council**  
**A meeting of the Annual Parish Council will be held remotely on**  
**Thursday 6th May 2021 at 7.30 pm**  
**AGENDA**

Due to Covid-19 and the restrictions placed on social distancing this meeting will be held remotely. If you wish to access the meeting, please download **Zoom** and enter **Meeting ID 881 1130 0110** and **Password 651881** to join the meeting.

**Public Participation:** There will be an opportunity for parishioners to ask questions and comment on items on this agenda at the beginning of the meeting, which may help Councillors with their decision making. County and District Councillors may also give their reports at this time. **Please keep your comments brief.**

1. To elect the Chair.
2. To elect the Vice Chair.
3. To receive apologies for absence.
4. To receive any disclosures of interests and to consider any dispensations request, not already lodged with the Monitoring Officer, in items to be discussed.
5. To close the Meeting for questions from members of the public and to receive reports from District and County Councillors.
6. To approve the minutes of the Parish Council Meeting held on 25<sup>th</sup> March 2021.
7. To authorise the Year End Accounts (March 2021) for PKF Littlejohn External Auditors and complete the Annual Return.
  - 7.1. To approve End of Year Bank Reconciliation.
  - 7.2. To receive Internal Auditors Report.
  - 7.3. To approve the Annual Governance Statement.
  - 7.4. To approve the Accounting Statements.
8. Finance:
  - 8.1. To approve the payment of accounts list.
  - 8.2. To approve the CIL Annual Report 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021.
9. To elect Parish Council Committee members for the:
  - 9.1. Playing Field Committee (4)
  - 9.2. Planning Committee (4)
  - 9.3. Financial Controller (2)
  - 9.4. Data Protection Committee (3)
10. To elect representatives for the following;
  - 10.1. Six Strategic Group Meetings (2)
  - 10.2. Allotment Association (1)
  - 10.3. Pre- School (1)
  - 10.4. New Pavilion Working Group (3).
  - 10.5. Facebook Page (2)
  - 10.6. Defibrillator Checks (1)
  - 10.7. SAM2 Machine (2)
  - 10.8. Weekly and Monthly Play Area Inspections (2)
11. To update and ratify the Standing Orders.
12. To receive a report from the Clerk including progress on items from the last meeting not on the agenda.
13. To consider Planning Applications listed below and any received after this agenda is posted.  
2021/0674: The Hayloft, 30A Poringland Road, SHC – Single storey side extension.

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14. To receive consultees reports on any recent planning decisions made by SNC.
15. To confirm the date of the next Parish Council meeting, which will be held on Thursday 24<sup>th</sup> June 2021 and receive items for the next Agenda.

**All members of the Parish are welcome to attend**

**Posted by A Rose ~ Clerk**  
**30<sup>th</sup> April 2021**

**S Collins ~ Chair**