

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held at The Pavilion on Thursday 12th January 2023 at 7.30pm.

Present: Cllr S Collins (Chair), Cllrs C Bussey (Vice-chair), G Iaccarino, J Hopper, SJ Hull, G Jinkerson and K Nobbs.
Parish Clerk/RFO: D Wickham.
County Councillor: V Thomson
District Councillors: I Spratt, N Legg and G Francis.
Michael Beckett (Caretaker) and 1 member of the public.

		Minute Ref No:
1.	To consider approving any apologies for absence. Apologies were received from Cllrs S Hull and D Thomas and duly approved.	23/001
2.	To receive any declarations of interest, and requests for dispensation, on any items to be discussed. There were none.	23/002
3.	To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors. A report from County Cllr Thomson had been circulated prior to the meeting. Cllr Thomson confirmed he may be able to purchase a grit bin for Upper Stoke for the Parish Council. Grant funds were available for food and heating but the County Council was having difficulty identifying those in need of such assistance. A consultation would be announced this year in relation to the devolution of certain powers. Voter ID would be required at the upcoming local elections in May, but not for postal voting. District Cllr Spratt reported that the survey in respect of the National Grid pylon proposals had highlighted the public's concerns regarding the onshore option, with most favouring an offshore infrastructure. Further consultation was due in the Spring. District Cllr Francis had forwarded a report prior to the meeting. Cllr Collins raised the issue of the large development proposed in Caistor which many members of the public were concerned about due to its scale. A member of the public reported that the direction sign for Dunston situated on Mill Road, near the shop, had gone missing. The Clerk will report this to the County Council.	23/003
4.	To approve and sign the minutes of the Parish Council meeting held on 24th November 2022. Having been circulated to the council prior to the meeting, it was AGREED unanimously that the minutes were approved as a correct record.	23/004

Signed:



Date:

23/1/23

5. **Finance:** 23/005

5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was **AGREED** unanimously.

5.2 Cllr Iaccarino confirmed that the Council's finances were in order and looking good for year end. He suggested that some funds were transferred into the savings account and it was **AGREED** that this would be done at year end.

5.3 The Council **AGREED** the appointment of Robin Goreham as internal auditor for the financial year 2022-23.

5.4 Cllr Jinkerson requested provision in the budget for cutting the wildflower meadow. Cllr Bussey proposed a provision of £500 in the budget for this purpose. This was seconded by Cllr Nobbs and **AGREED** by the Council. Cllr Bussey proposed increasing the precept to £50,342.40. This would result in a 0% increase per Band D household, as the number of households had increased since last year, but would allow for the increased budget as agreed above. This was seconded by Cllr Iaccarino and **AGREED** by the Council.

6. **To receive an update from the New Pavilion Working Group.** 23/006

Cllr Bussey reported that discussions with South Norfolk Council (SNC) regarding funding appeared to be going well. A business case would be submitted by 30th April 2023 and a decision from SNC was expected in early June. It was hoped SNC would offer a reasonable sum towards the build cost, perhaps match-funding with the Parish Council.

7. **Planning Applications:** 23/007

- 2022/2299 - 34 Brickle Road: Loft conversion with roof alterations to dwelling and pitched roof added to garage. (Resubmission of 2022/0331).
- 2022/2297 - Newhaven Chandler Road: Oak framed one bay garage extension.
- 2022/2314 - 1 Waveney Close: Removal of existing porch and construction of new enclosed porch.
- 2022/2340 - 43 Poringland Road: Single storey side extension.
- 2022/2350 - Highway and Verge Between Brick Kiln Lane Swainsthorpe, To Ipswich Road Dunston: Installation of underground electrical connection and communication cables between Bloy's Grove Solar Farm and Norwich Main Substation, with Temporary Construction Compound and associated infrastructure.

There were no objections to the above planning applications.

8. **To receive the outcomes of any recent planning decisions made by SNC.** 23/008

- 2022/1850 - 4 Colman Avenue: Erection of single storey side extension and alteration and conversion of garage with associated landscape work - **Approval with Conditions.**
- 2022/1523 - Vaunoo Valley Farm Lane: Installation of ground mounted solar array with associated hedging and planting - **Approval with Conditions.**

Signed:



Date:

23/2/23

9. **To agree the contract with Stoke Holy Cross Pre-School.** 23/009
 The draft contract was AGREED by the Council.

10. **To discuss any action required in relation to the First Bus service.** 23/010
 Cllr Bussey reported that attempts were being made to secure the attendance of a representative of First Bus at the next Six Strategic Group meeting on 17th April. Cllr Jinkerson will forward details of specific issues with the service to Cllr Bussey prior to this meeting.

11. **To consider a donation request from Norfolk SEN Network.** 23/011
 Cllr Bussey proposed a donation of £50.00. This was seconded by Cllr Nobbs and AGREED by the Council.

12.. **To receive an update from the Wildflower Meadow Working Group and Playing Field Committee.** 23/012
 Cllr Jinkerson reported that 50 trees had been planted in December and a further 50 trees would be planted in January. Cllr Jinkerson would forward the updated artwork for the wildflower meadow information board to the Clerk to enable him to order the signage. Cllr Collins asked Cllr Jinkerson to thank the volunteers who have worked so hard on the wildflower meadow on behalf of the Parish Council.

12.1 The Council AGREED to accept the revised safer surfacing quote of £3,374.00 plus VAT from NGF Play Ltd.

12.2 Cllr Thomas had confirmed to Cllr Jinkerson that he was happy to show another tree contractor the work that was required, to facilitate a like-for-like quote with the one already obtained. Cllr Bussey will supply the details of another contractor to Cllrs Thomas and Jinkerson.

Cllr Hull reported that several complaints from members of the public had been received regarding a stile/barrier that had been erected across the footpath that leads from Chandler Road to Salamanca Farm. Cllr Iaccarino would speak to the farmer about this.

13. **To confirm the date of the next Parish Council meeting.** 23/013
 The Council AGREED the next meeting date as Thursday 23rd February 2023.

The meeting ended at 9.20pm

Signed:



Date:

23/2/23

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 12th January 2023

Date	Payee	Description	Net	VAT	Gross
13/01/23	D Wickham	Nov and Dec Expenses	£90.80		£90.80
13/01/23	M Beckett	Handyman Invoice 019	£378.00		£378.00
13/01/23	M Beckett	Handyman Invoice 020	£825.88	£2.20	£828.08
13/01/23	CGM	Grass Maintenance	£120.00	£24.00	£144.00
13/01/23	CAN	Annual Subscription	£50.00		£50.00
13/01/23	SHX Fuel Allot Trust	Carol Close Lease	£300.00		£300.00
13/01/23	Community Heartbeat	Defibrillator Pads	£50.00	£10.00	£60.00
13/01/23	C Bussey	Play Equipment Removal	£250.00	£50.00	£300.00
13/01/23	G Jinkerson	Tree Planting Catering	£51.65		£51.65
28/01/23	D Wickham	January Salary	£766.95		£766.95
28/01/23	S Himpleman	January Cleaning	£99.67		£99.67
17/02/23	HMRC	January PAYE and NI	£219.50		£219.50

Total £3,202.45 £86.20 £3,288.65

Signed:



Date:

23/2/23